



# Professional Engineers of Colorado

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Executive Committee Meeting

September 12, 2007

The Great Northern Tavern – Denver, CO

## MINUTES

**Attendees:** Nate Dowden (VP), Bill Hyatt (Alt. HOD), Paul Bakken (HOD), Larry Feeser (Treas.), David Conner (Sec.), Rick Coldsnow (PE), Roberta Bourn (Exec. Dir. PEC), Erin Erickson (Act. Mgr. PEC)

**Guests:** Tim Voltz (Member)

### I. Meeting called to order at 3:35 P.M.

### II. Minutes and financials

a. No minutes from July Executive Committee (EC) meeting

b. Review of Statement of Financial Position.

Discussion: EC reviewed and briefly discussed the Statement. No major issues. Motion by Hyatt to file the Statement for audit. 2<sup>nd</sup> by Bakken. Motion carried unanimously.

### III. Old Business

1. 2007 Annual Meeting Retrospection.

Discussion: Hyatt: Next year, we need to the speaker/presenter for the installation and awards to have a script of new officers, awards, and presentation schedule. Bakken: Made \$1200-\$1500. Conner: Good pictures were taken from key parts of the meeting to post on the PEC Website for a timely update of PEC's endeavors and to promote the event– do again next year.

2. Action Item List. Re-establish action items lists for both the EC and the PEC Board of Directors (BOD).

3. Other Old Business. None.

### IV. New Business

1. **Review 2007-2008 Budget –**

Discussion: Bourn: If the Annual Meeting is held during E-Week, budget amounts for both events will be lumped together. The general, unofficial consensus is to have the Annual Meeting during E-Week.

Budget drafted by Paige. Budget assumes that will make at least \$1000 from the Annual Meeting – need to start planning a quality Annual Meeting now to make it happen. Dowden to plan Annual Meeting as part of his responsibilities as Vice President.

Coldsnow: PEC should prepare a grant request to the PEC Educational Foundation for the Bridge Building Competition. The requested amount should be inclusive of PEC's costs of handling the event and related staff time at IMI. Feeser as treasurer will draft this request by the BOD meeting on 9/29/07.

The Bridge Building Committee should be responsible for the solicitation of funding for its Bridge Building Competition event.

2. **Review IMI Contract**

See revised numbers for IMI contract, adding additional hours for Erin to attend four

Board of Director meetings and six Executive Committee meetings.

Discussion: Dowden: Typo p. 1 (should read "...2008..." instead of "...2007...").

Bourn: Will continue to pursue legislative coffees if they become feasible, again.

Feeser: Motion to recommend approval of contract to BOD. Bakken: 2<sup>nd</sup> with the friendly amendment of IMI adding page numbers to the document. Motion passes unanimously.

3. **EC and BOD Meetings** -- Review schedule and location for Executive Committee meetings and Board of Director meetings. Do we want to alter the location for the Executive Committee meetings and meet in Castle Rock to equalize the travel distance for all members?  
Discussion: Generally, the dates look acceptable. Discussion about the time of day location.  
Conner: Later in day is better for meetings. Hyatt: Try one meeting as a conference call – Erin to look into. Dowden: Try Castle Rock for the “south” meeting(s) – Erin to look into.
4. **2008 Annual Meeting/E-Week** – The proposed meeting schedule for 2007-2008 is based on the concept of combining the PEC Annual Meeting with the E-Week event dinner. Do we support the idea of moving the Annual Meeting to the end of February, and hosting an Installation Dinner in June for the installation of new officers?  
Discussion: Yes.  
Dowden as VP to plan the Annual Meeting.  
Bourn: POI- E-Week always during the week of George Washington’s birthday.  
Annual meeting will be one or two days.  
Feeser to look into the possibility of Chancellor Bud Peterson, PE of CU being keynote.  
Bourn: President or CEO of a large engineering company in Colorado to discuss where the profession is going in the state and how going to get engineers, etc., may also be a topic.  
Bakken to look into someone from Zachary (Utility Engineering) if the chancellor idea is not able to work out.
5. **Legislation** – To what degree does PEC want involvement, if any, in legislative issues? Monitor? Track? Testify?  
Discussion: Bourne: No hours provided in budget for legislative efforts. However, it is a dominant effort in just about every other state.  
Dowden: ACEC does a lot. We should be involved. The soonest upcoming “test” of engineers’ legislative efforts will be the Oct. 12<sup>th</sup> public hearing on Forensic Engineering and Expert Witness. We should be represented. Dowden is already planning to attend.  
Bakken: Art Schwartz at the national level does a lot of monitoring, and likely, much of the states. Bakken will contact national and ask Art. Denise may be at the Central Chapter luncheon Thursday.  
Coldsnow: Legislative issues are being followed by QBS. Need more coordination, products, and communication from our different efforts, because already have some active legislative efforts currently.  
Dowden: Make a BOD item for identifying a legislative liaison for PEC.
6. **Central Chapter** – The Central Chapter makes up the majority of the membership for the State of Colorado. What type of involvement, if any, do we need to make sure that the Central Chapter has the resources it needs to succeed?  
Discussion: Bourne: No outstanding bills exist on behalf of PEC for Central Chapter.  
Hyatt: Motion to transfer Central Chapter funds to the Central Chapter as soon as Central Chapter opens an account.  
2<sup>nd</sup>: Feeser  
Motion passes unanimously.
7. **Website** – The new PEC website is ready to go live. Feedback/suggestions?

Discussion: Website looks great. Excellent work. Still have a couple more items to post such as the PEC Constitution, etc.

8. **Sustaining Fund Committee** – Gene Burdick, Sustaining Fund Committee Chairman, is term limited as of July 1, 2007. Any recommendations on a new member for the Sustaining Fund?  
Discussion: Dowden: Action item for Paige to find. Hyatt: Paige to find Fellow nominations by November.

#### **V. Announcements**

1. Feeser: We need the Constitution on the website.
2. Bakken: House of delegates elected Brad Aldrige as President
3. Conner: Post award nominations on website.
4. Hyatt: Review courses for the PE by PEC – make it a line item for BOD.
5. Conner: We should look into online-enabled RSVP. Will look into KUAA's system and report
6. to IMI.
7. Coldsnow: Tonight's attendance at the new PE reception we are expecting 10 new PEs and guests. Hyatt/Erickson: NSPE is paying. Hyatt: We need to show NSPE documentation of recruiting success from events sponsored by NSPE, such as tonight's reception.
8. All: Discussion of strategy for tonight's reception and engaging new PEs.

#### **VI. Adjournment**

Feeser: Motion to adjourn.

Hyatt: Second

Motion passes unanimously at 5:08 PM.